

**Directorate of Sports
Central University of Haryana
Mahendergarh (Haryana)**



**Policy
for
Integrated Management and Utilization
of Synthetic Athletics Track**

**Passed vide R.No.-69.15 of the 59th meeting of the
Executive Council dated 26/05/2026**

हरियाणा केंद्रीय विश्वविद्यालय, महेन्द्रगढ़

Central University of Haryana, Mahendergarh

(संसद के अधिनियम संख्या 25 (2009) के तहत स्थापित, नैक से 'A' ग्रेड प्राप्त)

(Established vide Act No. 25 (2009) of Parliament, Accredited 'A' Grade by NAAC

POLICY FOR INTEGRATED MANAGEMENT AND UTILIZATION OF SYNTHETIC ATHELETICS TRACK

The establishment of a synthetic athletics track at the Central University of Haryana represents a transformative milestone in the institution's commitment to physical excellence and the holistic development of its stakeholders. Inaugurated on March 31, 2026 as a high-quality sporting infrastructure, this facility is designed not only to serve the immediate needs of the university's internal community but also to function as a beacon of sports culture for the surrounding region. The transition from traditional cinder or clay surfaces to a high-performance synthetic track involves more than a change in topography; it necessitates a sophisticated governance framework that addresses the technical, administrative, and economic complexities inherent in maintaining a world-class athletic surface. This policy framework integrates internal institutional requirements with global best practices in facility management to ensure the longevity, safety, and equitable utilization of the synthetic track.

Philosophical and Strategic Foundations of Facility Governance

The governance of university athletic assets is predicated on the dual mandate of prioritizing internal academic and competitive needs while fostering community engagement. Synthetic tracks, particularly those constructed with nonporous polyurethane or latex-bound rubberized surfaces, are sensitive engineering systems that require strict regulation to prevent degradation. The durability and dynamic performance of these surfaces are frequently compromised by improper footwear, unauthorized vehicle access, and excessive unregulated volume. Consequently, the policy shift toward a multi-category user system—encompassing students, staff, their wards, and external entities—must be managed through a rigorous "User-Pays" and "Priority-Access" model.

The strategic intent behind opening university resources to outsiders is to maximize the utilization of capital-intensive infrastructure. However, as observed in global academic settings, the "University Community" must remain the primary beneficiary, with external access granted only as a secondary, regulated privilege. This prioritization ensures that the university's mission to produce national and international athletes is not hindered by commercial or public recreational use.

Categorization of Users and Hierarchy of Access

To streamline administrative oversight and ensure clear lines of accountability, the university adopts a tripartite classification system for all potential users. This classification dictates the registration process, fee liability, and scheduling priority.

Detailed User Classification Matrix

The following table outlines the structured categorization of users, defining their relationship with the university and the primary credential required for facility access.

User Category	Sub-Category	Description	Access Credential
Category A: University Users	Students	Currently enrolled undergraduate, postgraduate, and research scholars.	University Identity Card
	Staff	Permanent and contractual employees of the university.	University Identity Card
	Wards	Spouses, legal children, parents of university staff members.	Authorized Admission Card
Category B: Outside Individuals	Independent Users	Residents of the local community or private athletes.	Quarterly Track Usage ID
	Alumni	Former students seeking to maintain health through university facilities.	Quarterly Track Usage ID
Category C: Institutions	Schools	Local primary or secondary educational institutions.	Temporary Event Permit
	Other Organizations	Sports academies, corporate entities, or government bodies.	Temporary Event Permit

The governing principle of the track's operations is that Category A users have the absolute right of first refusal for any given time slot.

Category A: University Users

Access for internal users is designed to be frictionless for individuals while remaining rigorous in its security requirements. The use of a valid University Identity Card is the non-negotiable prerequisite for entry.

Student and Staff Access Mechanisms

For students and staff, the identity card serves as a multifaceted tool for accountability. Upon entry, the card must be produced to the security personnel or track supervisor. This ensures that the individual is governed by the university's disciplinary code, which provides the university with the legal leverage to address any misuse of equipment or misconduct. The policy explicitly prohibits the lending of identity cards; any user found utilizing another person's card will face immediate confiscation and subsequent disciplinary proceedings.

Specialized Protocol for Staff Wards

Staff wards are granted access under a specialized regulatory framework. Unlike students or staff, wards are not automatically covered by institutional insurance or primary disciplinary databases. Therefore, their access is governed by the following strictures:

Access for any ward is contingent upon the formal approval of the Registrar/Vice-Chancellor. Following approval, the sponsoring staff member must register the ward with the Directorate of Sports by filling a specified proforma along with two self-attested recent photographs. The ward will be issued a specialized Admission Card with photograph. This card must contain a unique identification number to ensure that security personnel can verify the ward's identity without requiring a standard university employee ID.

Children under the age of 10 must be accompanied by the sponsoring staff member or registered family member at all times.

Governance of External Stakeholders (Categories B and C)

The inclusion of outside individuals and institutions is a strategic choice aimed at fostering regional sports development. However, because external users do not have a pre-existing contractual relationship with the university, their usage must be governed by a rigorous registration and financial framework.

Rules for Individual Outside Users (Category B)

Rules for Category B users are expanded to include background verification and professional etiquette standards. Access is granted on a quarterly basis (January–March, April–June, July–September, and October–December) to simplify administrative burden and track usage patterns.

Every outside individual must provide:

- A self-attested copy of a valid Aadhaar Card as photo identity proof.
- Two recent passport-size photographs for the issuance of a Track Usage ID Card.
- A signed medical fitness self-declaration, acknowledging that the university is not liable for any injury or health emergency occurring on the premises.

Registration is non-transferable. Any outside individual found allowing another person to use their ID card will have their registration cancelled without refund. Furthermore, outside users must adhere to the same timings as notified for university users, unless otherwise specified for university-exclusive events.

Regulation of Institutional Users (Category C)

Use by schools, colleges, sports academies, and other recognized institutions is governed by a "Facility Use Permit" system.

1. **Application Process:** The Head of the requesting Institution must submit a formal application on official letterhead to the Director of Sports at least seven working days in advance.
2. **VC Authorization:** Every institutional booking requires the written order of the Vice-Chancellor.
3. **Accountability:** The institution must nominate a "Responsible Officer" (Teacher or Coach) who will be physically present during the entire duration of the event. This officer is responsible for the conduct of the participants and for ensuring that the track is vacated and cleaned at the conclusion of the session.
4. **Participant Limits:** The university reserves the right to cap the number of participants for any institutional event to prevent overcrowding and excessive surface stress.

Fee Structure and Security Management

The following fees shall be applicable for the use of the synthetic track to users from outside the university and be deposited in the university account or through online portal

Category	Fee Head	Basis	Amount (INR)
Category B (Individuals)	Registration Fee	One-time (First Registration)	₹500/-
	Quarterly Usage Charges	Per 3 Months (Fixed Quarter)	₹1500/-
Category C (Schools/Colleges)	Usage Fee	Per Day (upto 8 hrs)	₹10,000/-
	Security Deposit	Refundable	₹10,000/-
Category C (Academies/Others)	Usage Fee	Per Day (upto 8 hrs)	₹20,000/-
	Security Deposit	Refundable	₹20,000/-

Security Deposit Forfeiture and Liability

The "Refundable Security Deposit" for Category C users is a critical risk-management tool. This deposit acts as a financial deterrent against negligence and is held in the university account until a post-event inspection is completed by the Directorate of Sports.

Forfeiture of the security deposit, either in part or in full, occurs under the following conditions:

- **Infrastructure Damage:** Any visible tears, punctures from unapproved spikes, or chemical burns to the synthetic surface.
- **Cleanliness Violations:** Failure to remove all litter, medical waste, or equipment from the track and surrounding fence area.
- **Equipment Misuse:** Damage to hurdles, starting blocks, or inner drainage covers caused by improper handling.
- **Overstaying Allotted Time:** If an institution's failure to vacate the track interferes with the next scheduled university activity, a penalty may be deducted from the security deposit.

Technical Operational Standards and Advanced Etiquette

The longevity of a synthetic track is deeply influenced by the "Micro-Conduct" of its users. Unlike a dirt field, the chemical bonds in a synthetic track can be irreparably damaged by the wrong type of friction or pressure.

Permitted Footwear: The single most significant cause of synthetic track degradation is improper footwear. The polyurethane layers are designed for specific elastomeric interaction with rubber and specialized metal spikes. Only spike-less/non-marking rubber-soled sports shoes or specialized pyramid/compression spikes are allowed.

- **Prohibited Footwear:** Leather-soled formal shoes, boots, sandals, and metal-cleated football or cricket shoes are strictly prohibited. Security staff are authorized to inspect the footwear of any individual entering the facility.

Professional Track Etiquette and Lane Discipline

To ensure the safety of athletes training at high velocities and the comfort of recreational joggers, the track operates under the "Speed-Lane Assignment" model.

Lane Number	Designation	Activity Type
Lane 1, 2, 3, & 4	Fast Lane	Competitive sprints, time trials, and distance repetitions.
Lane 5, 6, 7, & 8	Slow Lane	Slower jogging, walking, and warm-up/cool-down.

Directional Flow and Direction Changes

Running exclusively in an anti-clockwise direction (the standard for competitive racing) causes uneven wear on the curves and places excessive stress on the left side of the human body. To balance this, the university may notify "Directional Switch Days." For example:

- **Monday, Wednesday, Friday:** Anti-Clockwise (Standard).
- **Tuesday, Thursday, Saturday:** Clockwise (Restricted to Jogging/Walking in outer lanes).

Exclusive Reservations and Sports Department Priority

Acknowledging the track as a training ground for the University Sports Department, its use for high-intensity training and competitive events must be protected from general traffic.

The Director of Sports, with the approval of the Vice-Chancellor, can designate "Exclusive Slots" for the university's sports teams. During these periods:

- All Category B and Category C usage is suspended.
- General Category A users (staff and non-athlete students) may be restricted to the outer four lanes or barred from entry entirely if the nature of the training requires the use of the entire circuit.
- These slots will typically be scheduled during early morning or late evening windows to ensure professional athletes have a controlled environment.

Security, Liability, and Safety Mandates

The university operates the synthetic track as a "Use at Your Own Risk" facility. Given the potential for high-impact injuries and the physical demands of track events, the following security and safety protocols are mandatory.

Liability Waivers and Medical Readiness

Every user, internal or external, by the act of registration or entry, acknowledges that:

- The university is not liable for any injury, accident, or medical condition arising from the use of the track.
- Users are responsible for their own medical clearance. Individuals with cardiovascular or respiratory conditions are advised to consult a physician before using the facility.

- In the event of an injury, the user or the institutional responsible officer must immediately inform the on-site track supervisor.

Surveillance and Code of Conduct

The track premises may be put under 24-hour video surveillance for the purpose of infrastructure protection and security. The university maintains a Zero-Tolerance Policy toward:

- **Intoxicants:** Any person found under the influence of alcohol, tobacco, or illegal drugs will be permanently debarred.
- **Aggressive Behaviour:** Physical or verbal abuse of university staff, security personnel, or other users will lead to immediate cancellation of usage rights.
- **Vandalism:** Spitting on the track, littering, or damaging the fence/gate structure will result in fines and potential legal action.

Environmental and Resource Management

To maintain the pristine condition of the synthetic material, environmental hygiene rules are strictly enforced:

- **Hydration:** Only plain water in plastic bottles is permitted on the track. No other beverages or food are allowed in the track premises.
- **Waste Management:** All users must utilize the designated bins outside the track perimeter. "Leave No Trace" is the operational standard.
- **No Wheeled Devices:** Bicycles, scooters, motorbikes, and even high-performance strollers are banned.

Infrastructure Maintenance and Longevity Strategy

Maintenance Protocols and Standards

Maintenance Level	Frequency	Scope of Work
Routine Cleaning	Daily	Removal of debris, dust, and organic matter (leaves) using soft blowers or brushes.
Surface Washing	Weekly	Low-pressure washing to remove grime and salt deposits that harden the surface.
Technical Inspection	Monthly	Professional inspection of seams, line markings, and inner drainage gratings.
Force Reduction Test	Bi-Annually	Testing for "shock absorption" capacity to ensure athlete safety.
Deep Chemical Clean	Annually	Professional removal of embedded atmospheric pollutants.
Watering/mowing the grass	Bi-Weekly	Mowing and watering the grass

Any identified "bubbles," "fissures," or "delamination" must be repaired using manufacturer-approved PU (polyurethane) and EPDM (ethylene propylene diene monomer) granules at the earliest to prevent moisture ingress from damaging the sub-base.

Final Governance Structure and Legal Provisions

The "Policy for Use of Synthetic Athletics Track" is a living document, subject to the administrative authority of the university.

Powers of the Vice-Chancellor

As the Competent Authority, the Vice-Chancellor (VC) holds the following powers:

- **Alteration of Clauses:** The VC may alter, add, or delete any clause in this policy to respond to emerging safety or operational needs.
- **Fee Revisions:** The VC may revise the quarterly or daily usage fees based on the recommendations of the Finance and Sports Committees.
- **Discretionary Access:** The VC may grant honorary access to eminent sportspersons or guests of the university.
- **Emergency Suspension:** The VC may order the immediate closure of the track for maintenance, university events, or national exigencies without any liability for refund.

Conclusion of Policy Framework

The implementation of this comprehensive policy ensures that the Central University of Haryana manages its synthetic athletic infrastructure with the sophistication of a responsible sporting institution. By prioritizing the internal university community while providing a regulated, revenue-generating path for external stakeholders, the university creates a sustainable ecosystem for physical excellence. The rigorous focus on footwear, lane etiquette, and administrative accountability—enforced through identity cards for students and specialized admission cards for wards—safeguards both the physical integrity of the track and the safety of its users. This policy serves as the definitive guide for all users, ensuring that the synthetic track remains a premier venue for athletic achievement for decades to come.

हरियाणा केंद्रीय विश्वविद्यालय, महेन्द्रगढ़

Central University of Haryana, Mahendergarh

APPLICATION / REGISTRATION FORM

Use of Synthetic Athletics Track – Individuals (Outside University)

AFFIX PASSPORT
SIZE
PHOTOGRAPH
HERE

FOR OFFICE USE ONLY

Registration No.: _____

Date of Registration: _____

Valid Till: _____

Signature of the Authorised Officer

PART A: PERSONAL DETAILS

Full Name (in BLOCK LETTERS) _____

Son / Daughter of: _____

Permanent Address: _____

Recommended by: _____

Date of Birth: _____ Gender: _____

Mobile No.: _____ Alternate Mobile: _____

Email Id: _____

Aadhaar No.: _____

Occupation: _____

Reasons for use: _____

Registration Type:

☐ Fresh Registration

☐ Renewal — Quarterly

PART B: FEE PAYMENT DETAILS

Category / Fee Head	Basis	Fee Amount
One Time Registration Fee (Individual)	One-Time (at first registration)	₹500/-
Quarterly Usage Charges (Individuals)	Per Quarter (3 Months)	₹1500/-
School / Colleges	Per Day	₹10000/-
	Refundable Security	₹10000/-
Sports Academies / Other Institutions	Per Day	₹20000/-
	Refundable Security	₹20000/-

PART C: DECLARATION BY THE APPLICANT

I, the undersigned, hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I have read and understood the Policy for Use of Synthetic Athletics Track and agree to abide by all the rules, regulations, and guidelines issued by the University from time to time. I understand that any violation of the rules may result in cancellation of my registration without refund and disciplinary/legal action. I also acknowledge that the university shall not be held responsible for any injury, accident, or loss of personal belongings during my use of the facility.

Date

Signature of the Applicant

Documents to be attached:

- Self-attested copy of Aadhaar Card.
- Two recent passport-size photographs (affix one on the first page & staple the second one with the registration form).
- Fee receipt in original.

Interested individuals are requested to submit the duly filled **Registration Form** to the **Directorate of Sports** along with:

- Requisite fee payment receipt;
- Supporting documents as prescribed in the registration form; and
- Passport-size photographs and identity proof.

The fee may be deposited in the following University bank account:

Account Name: Central University of Haryana

Account Number: 50100711601111

IFSC Code: HDFC0001729

Branch: HDFC Bank, Mahendergarh